CONCORD CONSERVATION COMMISSION

MINUTES

Regular Meeting March 11, 2015 - draft

Second Floor Conference Room, City Hall 41 Green Street, Concord, NH

Attendance

Christopher Morgan, Chair, called the meeting to order at 7:00 p.m.

Members present at the meeting included: Chair Christopher Morgan, James Owers, Frederick Chormann, Tracey Boisvert, and Pamela Hunt. Assistant City Planner Heather Shank and Administrative Specialist Patricia Murray from the Planning Division also attended the meeting.

1. Minutes, February 11, 2015 meeting

Ms. Boisvert moved to accept the February 11, 2015 minutes with the following changes: Item 5.a. change "Ms. Larson" to "Ms. Shank" and item 3.a. eliminate the work "road" from paragraph 1, sentence 3. Mr. Chormann seconded the motion; motion passed unanimously.

2. New Business

a. Pierce Property update

Mr. Rob Knight was present. He presented the Commission with an update on the pending easement being coordinated by Five Rivers. He stated funding is doing well and gave the Commission a summary. He also stated the Purchase and Sales agreement expires at the end of June and an extension will be needed. Ms. Shank said she would make changes to the draft report to City Council and will distribute to the Commission members for feedback. The report would have to be on the City Council agenda prior to closing. The Commission stated they had no reservations about going forward with the purchase.

b. Trail Runs - Ralph Waldo Emerson Annual Race & Girls Inc.

Ms. Shank informed the Committee that Mr. Rich Lavers requested to hold a trail run at Winant Park similar to the one held last year. It will be held on May 2nd.

Mr. Owers moved to approve the use of Winant Park for a 5k and a 10m trail run for the Ralph Waldo Emerson Annual Race on May 2, 2015. Mr. Chormann seconded the motion. The motion passed unanimously.

Ms. Shank also informed the Committee of a request by Girls Inc. to hold a 3k on October 3rd at the Batchelder Mill Trail. Chair Morgan stated the bridge needs either replacement or repairs. Ms. Shank will check with Mr. Klemarczyk regarding the condition of the bridge prior to the race.

Mr. Owers moved to approve the use of the Batchelder Mill Trail for a 3k race for Girls Inc. on October 3, 2015. Mr. Chormann seconded the motion. The motion passed unanimously.

c. Open Space Plan

Ms. Shank asked for a summary of the open space plan and the budgeted money. Discussion ensued regarding the priorities.

3. Wetlands Bureau

a. Correspondence - none

4. Reports

- **a.** Trails Committee Ms. Shank presented Mr. Klemarcyzk's Forest report and the Trails meeting minutes. She also stated she has started the process to get the Trails Committee agenda and minutes posted on the City's website.
- **b. Upper Merrimack River Local Advisory Committee** Mr. Chormann stated the Bug Nights series is proceeding and the event scheduled on the 27th is sold out. There is a Wild and Scenic film festival coming up and tickets are on sale at Red River.
- c. Contoocook and North Branch Rivers Local Advisory Committee no update
- **d.** Forestry Ms. Shank handed out reports.
- **e. Street Trees** Councilor McClure reported via telephone to Chair Morgan that the Mayor has appointed a street tree committee made up of council members. Councilor McClure is a member. They will be working on policy.
- 5. City Council/Planning Board no update

6. Easement Stewardship/Monitoring

a. Intern Discussion

Ms. Shank stated she spoke with Mike Tardiff, CNHRPC, regarding the possibility of acquiring a planning intern. Mr. Tardiff has a staff member who is available for the internship appointment on a part time basis and could be housed at the CNHRPC office. The Commission agreed this was a necessary position. Ms. Shank will continue to speak with Mr. Tardiff and will finalize the hiring of the intern.

7. City Open Space

Ms. Tardiff moved to enter into a nonpublic session for the discussion of conservation property in accordance with RSA 91-A:3, II(d). Mr. Chormann seconded the motion, and the motion passed unanimously. The Commission entered into non-public session.

Following the discussion, the Commission moved to exit nonpublic session and seal the minutes. The motion was duly seconded and passed unanimously.

8. Other Business

Follow up items:

a. Scenic River Designation – Ms. Shank reported that she spoke to Phil Bilodeau, Deputy Director GS, about the Scenic River Designation. Ms. Shank also stated she located the Water Master Plan and will email that to the Commission.

- b. Budget FY 2016 Ms. Shank will distribute a copy of the proposed FY16 budget to the Commission.
- c. Gully Hill Farmland Chair Morgan stated the farmer confirmed he is not looking to farm beyond the five year lease and is willing to speak with Ian McSweeney, Russell Foundation and Nik Coates, NHACC. A meeting will also be set up with Keith Richard in the fall.

There being no further business, the meeting adjourned at 9:30pm.

A TRUE RECORD ATTEST:

Patricia Murray, Secretary Pro-tem